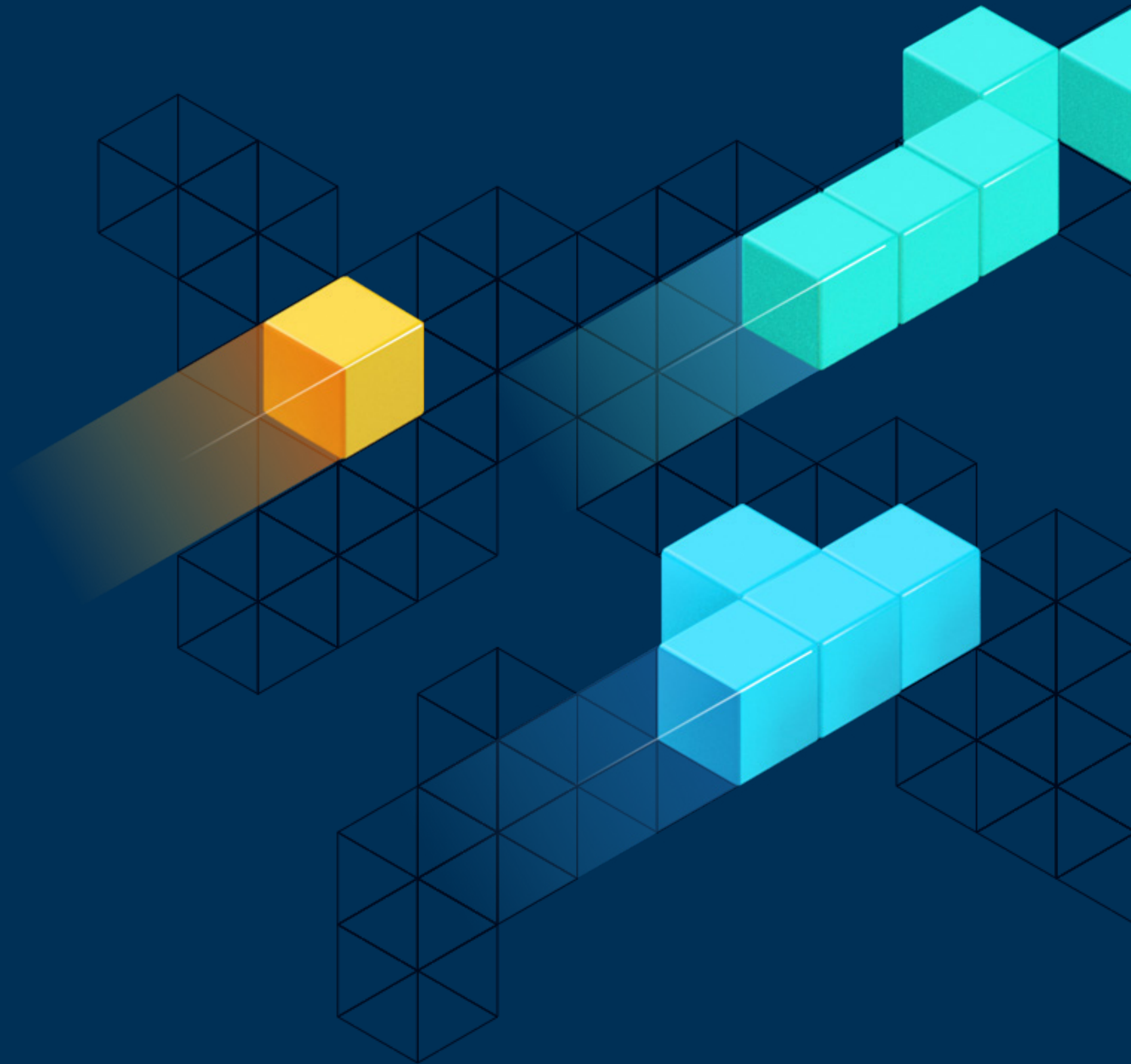




GUIDE DOCUMENTATION

Make a payment

How to make a payment to an existing beneficiary



Modulr

Accounts

Move money

Pending payments

Beneficiaries

Approvals

Reports

Users

Notifications

About Modulr

Busy Business Limited

Lucy D'Zouza

Accounts

Add new account

Search for an account by account name or ID

Enter an account name or ID

Go

Sort by

Account ID (z-a)

Account ID	Account	Alias	Identifier	Currency	Balance
0000000000001	Busy Business Ltd	Cash advance account	23-69-72 / 36473889	GBP	12,908.00

1. Select an account to pay from in the main accounts list screen

Modulr

Accounts

Move money

Pending payments

Beneficiaries

Approvals

Reports

Users

Notifications

About Modulr

Busy Business Limited

Lucy D'Zouza

Customer accounts

CASH ADVANCE ACCOUNT

Account options

Available balance

GBP 12,908.00

Current balance

GBP 12,908.00

Sort code

00-00-00

Account number

12345678

Search and filter transactions

Clear filters

Add funds

Payment or transfer

Date	Reference	Details	Paid in	Paid out	GBP Balance
5 Feb 2016 12:56pm	#T1234567126	Crazy Town Inc		2,449.55	12,908.00
5 Feb 2016 12:56pm	#T1234567126	Paper Cup Co	124.76		15,357.55
5 Feb 2016 12:56pm	#T1234567126	Charles & Co	124.76		15,357.55
5 Feb 2016 12:56pm	#T1234567126	Beneficiary name		124.76	15,357.55
5 Feb 2016 12:56pm	#T1234567126	MM Finance Ltd		124.76	15,357.55
5 Feb 2016 12:56pm	#T1234567126	MM Finance Ltd		124.76	15,357.55
5 Feb 2016 12:56pm	#T1234567126	MM Finance Ltd		124.76	15,357.55

Modulr

Accounts

Move money

Pending payments

Beneficiaries

Approvals

Reports

Users

Notifications

About Modulr

Busy Business Limited

Lucy D'Zouza

Customer accounts

CASH ADVANCE ACCOUNT

Account options

Available balance GBP 12,908.00

Sort code 00-00-00

Account number 12345678

Current balance GBP 12,908.00

Search and filter transactions

Clear filters

Add funds

Payment or transfer

Date	Reference	Details	Paid in	Paid out	GBP Balance
5 Feb 2016 12:56pm	#T1234567126	Crazy Town Inc		2,449.55	12,908.00
5 Feb 2016 12:56pm	#T1234567126				
5 Feb 2016 12:56pm	#T1234567126				
5 Feb 2016 12:56pm	#T1234567126				
5 Feb 2016 12:56pm	#T1234567126				
5 Feb 2016 12:56pm	#T1234567126				
5 Feb 2016 12:56pm	#T1234567126				

2. Select Payment or Transfer from the account view screen

3. 'Payments and transfers' screen opens

Cancel

Payments & transfers

From

Main account 2 GBP 243.89

Destination

Beneficiaries

My accounts

New

To

Start typing name, sort code or account number

Reference message 18

Enter reference (max 18 characters)

This will appear on the beneficiary's statement

Amount

GBP 0.00

Payment date

Today

Next

Cancels the Make a payment screen and returns to the account view

Select to choose the beneficiary to pay to

Enter a reference message for this payment

Enter the amount to send

Select the date the payment should send (default is today)

The sending account ('From') defaults to the account from where the Payment or Transfer, but users can change this to a different account if they wish

Destination defaults to **Beneficiaries** (to pay to a Beneficiary that is already set up and approved).

My accounts is to send a payment to one of your other accounts (internal transfer)

Select **New** to pay to a new destination you don't have saved.

A summary of the payment setup so the user can check the details before executing

Goes back to form where changes can be made

Back

Confirm payment

Check all the details and confirm if OK.
Go back to make changes.

From

Customer name

ACCOUNT ALIAS

Sort code 00-00-00

Account number 12345678

Balance

GBP

 243.89

To

Beneficiary name

Sort code 00-00-00

Account number 12345678

Payment reference

CodeRef66575757

Amount

GBP

 34.45

Selected payment date

Today

i

Don't be the victim of a scam.

If you've received an unexpected request to make a payment, or to pay to or set up an irregular beneficiary, contact the company and double-check the request is genuine. Modulr will never ask you to move money, but criminals could.

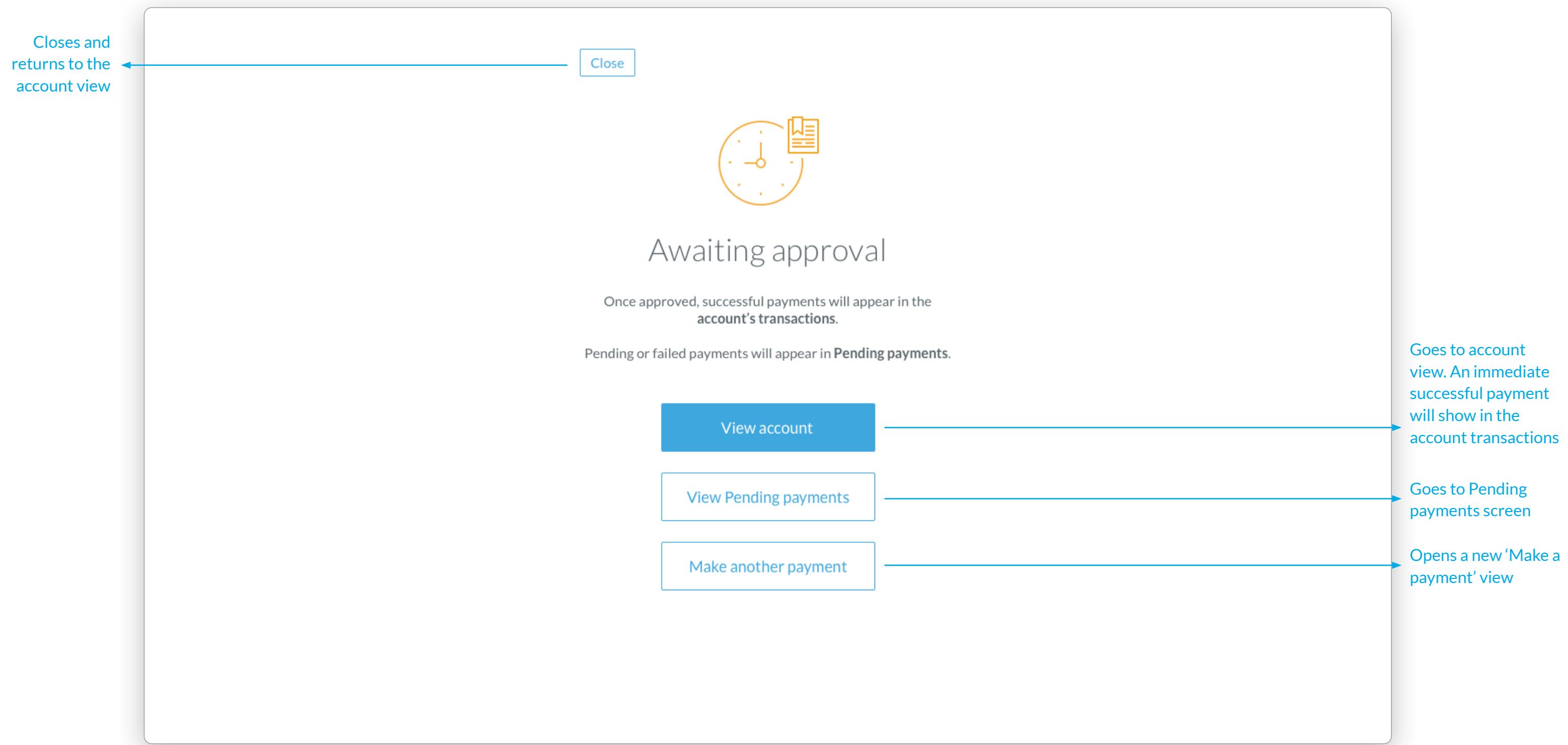
Confirm

Cancel

Confirms the details and makes the payment request (if today). Future-dated payments will go into a pending state until the date arrives. Viewable in Pending Payments. Payments to an external account will require an Authy interaction and Approval (Approvals screen) before the payment is sent.

Cancels payment setup and returns to account

Users will see a screen after the payment has been executed with details of the payment’s status eg Awaiting approval. Other statuses may be Complete, Processing or Pending depending on the scenario. In the event of an error, the user will be notified here and the payment won’t have sent.





© 2021 Modulr Finance Limited.
All rights reserved.